

NABIP Tulsa

Virtual/4200 E Skelly Dr. 3rd Flr, Tulsa, OK 74135

Board Meeting Minutes

January 4, 2024

x	Jennifer Helms – President	x	Jennifer Brittain – Director	x	Kristan Carlton – Awards
	Greg Holley – Past President	x	Eve Adams – Media/Communications		Lisa Irby – Scholarship
x	Tim Brooks – Pres Elect	x	Mike Stephens - Trustee	x	Andrea Blevins – Leg Co-Chair
	– Vice President	x	James Ashford - Legislative		Tammi Quinton – Public Service
	- Secretary	x	Cindy Ramirez – Membership/Retention		
x	Tim Brooks- Treasurer	x	Tim Brooks – HUPAC		
	Brooke Riley – Director	x	Mike Stephens – Professional Development		
	David Harder - Director	x	Ryeann Miller – Hospitality		

(Bold denotes Voting Board for 2023-2024)

Call to order @ 10:04am

Old Minutes – No report. Will review in the February board meeting.

Treasurer Report – Copy attached. Discussion regarding moving the \$10,000 CD back to the checking account to cover expenses for Cap Con. No penalty for doing so and it will not gain any interest if we leave the funds in the CD. Motion made by Tim Brooks to move \$10,000 from the CD to the checking account. James Ashford seconded. Motion passed. There is still another CD with approximately \$20,000.

Membership/Retention – 134 members currently. One new member in December (Melissa Haynes with Legacy Insurance Advisors) and a few more new members coming in January. Two large groups (HUB and BCBSOK) are on the lapsing list but should be renewed before membership expires. Cindy is sending the list of BCBSOK members to Eve and Ryeann for review.

Legislative – State bills have all been filed. Expecting lots of PBM activity again in OK. NAIFA has invited OK NABIP to co-sponsor a Day at the Capitol. Andrea is reaching out to the OKC chapter to coordinate. On that national level, Cap Con is coming up late February. Kelly Harmon is scheduling our visits. Jennifer Helms (president), Tim Brooks (PAC), and Cindy Ramirez (membership) will attend.

Professional Development – January speaker will be Brittany Courier on Mental Health in the Workplace. February is Reid Rasmussen. March is the legislative update with Seth Rott and Connie Morgan. April is the Spring Symposium. Discussed having someone at the Symposium to discuss the PBM conversation from both perspectives. Possibly the BCBS pharmacy person could do this.

Awards – Kristan will need all of the legislative awards info by the end of January for Cap Con awards. Deadline for other information is end of March.

Communications – The newsletter has been well received. Discussed adding new member info and a link to a member survey. Anyone can submit information to the communications team for the newsletter.

New website is up and running and looks beautiful.

HUPAC – Seth Rott, lobbyist, is sending a list of candidates he recommends the chapter supports via the State and/or NABIP PAC. \$37,000 in state PAC.

Media Update – No report.

Public Service – Trivia Night is February 10th at St Mary's Catholic Church, Tulsa. \$7,600 committed so far in sponsorships and tables. Need to sell more tables, tickets, and collect more donations of prizes. Committee meeting following this board meeting.

Corporate Sponsorship – Nothing to report

Hospitality – Nothing to report

Scholarship – No report

Old Business:

Website – new website is live

Newsletter – see Communications report

State PAC – see PAC report

New Business:

Trivia Night Update – see public service report

Cap Con – Mike Stephens, Jennifer Helms and Tim Brooks are the 3 Tulsa delegates. Jennifer H was able to get a regional scholarship for Cindy Ramirez’s registration fees. This scholarship is first come first served and available for first time attendees.

P&Ps – P&Ps have been updated on new letterhead and all have sunset. We reviewed each one and found a few that need changed or allowed to remain sunset.

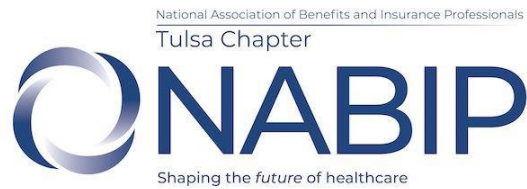
Remain sunset – Early bird registration fee for meetings

Charity/Fundraiser P&P – needs clarification, Tim and Jennifer H will work on revised language

Associate Membership P&P – Jennifer H is contacting state to see if we still need this one

Jennifer H will send final drafts to the board via email for a vote.

Meeting Adjourned – 11:12am



NABIP Tulsa Board Meeting Agenda
Thursday, January 4, 2024
10:00 – 11:00am Richmond Plaza

Board Meeting:

Minutes (August)	Jennifer Helms
Treasurer's Report	Tim Brooks

Chairperson Reports:

Membership	Cindy Ramirez
Legislative	James Ashford
Professional Development	Mike Stephens
Awards	Kristan Carlton
Communications/Media/Website	Eve Adams
PAC	Tim Brooks
Public Service	
Hospitality	Ryeann Miller

Old Business:

Website
Newsletter – please send info you would like to see in the newsletter....and THANK YOU Greg (sponsor)
State PAC

New Business:

Trivia Night update
Cap Con – Mike, Cindy & Tim; Andrea on behalf of the State
P&Ps

Next Board Meeting – 2/1/2024

Next Monthly Luncheon – January 18, 2024

NABIP Tulsa

Profit and Loss by Tag Group

July 1, 2023 - January 3, 2024

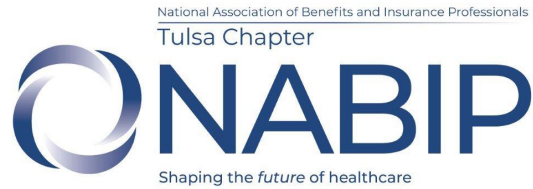
	TOTAL
Revenue	
Bank Interest Income	0.04
Fall Forum	
Fall Forum Registration	4,587.37
Fall Forum Sponsorships	4,284.64
Total Fall Forum	8,872.01
Fundraisers	
Half the Pot	
Half the Pot Income	140.00
Total Half the Pot	140.00
Total Fundraisers	140.00
Monthly Membership Meeting Income	1,732.16
NAHU Membership Dues	2,229.45
Newsletter Sponsorship	436.20
Trivia Night	
Trivia Night Expense	-500.00
Trivia Night Income	3,950.00
Total Trivia Night	3,450.00
Total Revenue	\$16,859.86
GROSS PROFIT	\$16,859.86
Expenditures	
Advertising & Marketing	26.43
Fall Forum Expense	
Fall Forum Meal	4,813.55
Fall Forum Speaker	519.07
Total Fall Forum Expense	5,332.62
Hospitality	
Speaker Gifts	250.00
Total Hospitality	250.00
Legislative	
Lobbyist	4,600.00
Total Legislative	4,600.00
Monthly Membership Meeting Expense	2,161.08
Other Business Expenses	
Accountant	1,100.00
Bank Charges & Fees	4.20
Continuing Education Course	25.00
D&O Insurance	714.67
Office Supplies	69.99
Quickbooks	160.83
Total Other Business Expenses	2,074.69
Website & Communications	
Domain Registration	599.00

NABIP Tulsa

Profit and Loss by Tag Group

July 1, 2023 - January 3, 2024

	TOTAL
StarChapter	
Monthly Service Charge	59.70
Total StarChapter	59.70
Total Website & Communications	658.70
Total Expenditures	\$15,103.52
NET OPERATING REVENUE	\$1,756.34
NET REVENUE	\$1,756.34



Committee Report

Cindy Ramirez – Membership Chair

Date of Board Meeting: 01.04.2024

Committee: Membership / Retention Report

We have 134 members as of 1/4/2024

New Members:

ID	First_Name	Last_Name	Company	Join_Date	Paid_Thru	Email	Work_Phone
516057	Melissa	Hanes	Legacy Insurance Advisors	12/27/2023	12/31/2024	melissa@legacyinsuranceadvisors.com	(918) 288-3983

Lapsing Members: None

Termed Members: None

Card Expirations: None